

إمتحانات الشهادات المهنية الدولية الصادرة عن  
*The London Institute of Banking & Finance /UK*

إمتحانات الشهادات المهنية الدولية				
رسوم الامتحان	آخر موعد للتسجيل	تاريخ الامتحان	الجهة المانحة	اسم الشهادة المهنية الدولية
٥٩٥ جنيه استرليني	٢٠٢١/١/٣١	٢٠٢١/٤/١٦	The London Institute of Banking & Finance / UK	Certified Documentary Credit Specialist (CDCS)
٥٩٥ جنيه استرليني	٢٠٢١/١/٣١	٢٠٢١/٤/١٦		Certificate for Specialists in Demand Guarantees (CSDG)
٥٩٥ جنيه استرليني	التسجيل والامتحان متاحين بأي موعد			Certificate in International Trade and Finance (CITF)
٨٢٥ جنيه استرليني	التسجيل والامتحان متاحين بأي موعد			Certificate in Trade Finance Compliance (CTFC)
٦٥٠ جنيه استرليني	التسجيل والامتحان متاحين بأي موعد			Certificate in Supply Chain Finance (CSCF)
٥٢٠ جنيه استرليني	التسجيل والامتحان متاحين بأي موعد			Certificate in Principles of Payments (CertPAY)

معهد الدراسات المصرفية  
قسم الشهادات المهنية الدولية

## Certificate in International Trade and Finance (CITF)

CITF enables trade services specialists' to demonstrate expertise on the key procedures, practices and legislation in international trade finance and their readiness for career progression.

This qualification combines the acquisition of technical knowledge with the skills to apply this to situations in the workplace. Through completion of CITF you will attain a qualification which demonstrates expertise and enhances career potential.

Unit	Learning Outcomes	Assessment
International Trade and Finance	<ul style="list-style-type: none"> <li>• The trade environment and the role of the ICC</li> <li>• ICC international model contracts</li> <li>• An introduction to trade terms and Incoterms®</li> <li>• The nature of financial, commercial and transport documents used in international trade</li> <li>• Risk and mitigation including foreign exchange hedging</li> <li>• Methods of payment including open account, collections, documentary credits and bank payment obligations</li> <li>• Short, medium and long term trade finance</li> <li>• Islamic trade finance</li> <li>• Dispute handling, arbitration and resolution</li> <li>• Fraud prevention and anti- money laundering</li> </ul>	Single 2-hour exam split into two sections: <ul style="list-style-type: none"> <li>• Section A – 80 multiple-choice questions</li> <li>• Section B – 4 case studies, each with 5 linked multiple-choice questions</li> </ul>

### Key Facts:

- Register at any time.
- Comprehensive learning materials including detailed study text, study resources, student handbook and specimen paper available to download
- Examined in over 40 different countries worldwide
- Upon completion, you are able to use the 'CITF' designation after your name

## Certified Documentary Credits Specialist (CDCS)

CDCS allows documentary credit practitioners to demonstrate practical knowledge and understanding of the complex issues associated with documentary credit practice.

It is the professional qualification recognised worldwide as the benchmark of competence for international practitioners. CDCS provides the skills required to perform effectively in a fast-paced commercial international trade environment.

Unit	Learning Outcomes	Assessment
Principles and Practices of Documentary Credit Transactions	<ul style="list-style-type: none"> <li>• Types, characteristics and uses of documentary and standby letters of credit</li> <li>• Rules and trade terms</li> <li>• Parties to documentary credit transactions and their roles and obligations</li> <li>• Types and methods of payment / credit used in documentary credit transactions</li> <li>• Types of transport, commercial and financial documents used in documentary credit transactions</li> <li>• Related products including letters of indemnity</li> <li>• Implications of breaching rules including money laundering and terrorist financing</li> </ul>	Single 3-hour exam split into two sections: <ul style="list-style-type: none"> <li>• Section A – 60 multiple-choice questions</li> <li>• Section B – 10 multiple-choice questions, 3 in- basket exercises each with 5 linked multiple-choice questions and 3 simulation exercises</li> </ul>

### Key Facts:

- Exams are held in April and October each year
- Comprehensive learning materials including detailed study text, study resources, student handbook
- And specimen paper available to download
- Examined in over 40 different countries worldwide

### After completing CDCS:

- You will be able to use the designation 'CDCS' after your name for three years and be included on the CDCS Registry.
- You can renew your designation after three years by committing to an ongoing programme of continuing professional development (CPD) for maintaining and enhancing your knowledge in International Trade.
- Alternatively, if you prefer, you can register to resit the exam at the end of the three year period.
- Upon completing the recertification cycle five times, you will be designated 'CDCS Advocate'.

## Certificate for Specialists in Demand Guarantees (CSDG)

CSDG has been designed to enable demand guarantee professionals to demonstrate their knowledge and expertise. The qualification will develop students' understanding in the use of guarantees, industry rules, legislation and the challenges relating to demand guarantees and standby credits. CSDG enables students to demonstrate a high level of expertise and improves knowledge and understanding of the complex issues associated with demand guarantee best practice.

### Key Facts:

- Exams are held in April and October each year
- Comprehensive learning materials including detailed study text, study resources, student handbook
- and specimen paper available to download
- Examined in over 40 different countries worldwide

Unit	Learning Outcomes	Assessment
Principles and Practices of Demand Guarantees	<ul style="list-style-type: none"> <li>• Demand guarantees – including tender, performance and advance payment</li> <li>• Indemnities, Suretyships and standby letters of credit and how they compare</li> <li>• Scope of industry rules including URDG 758 and ISP 98</li> <li>• Parties involved in demand guarantees and their roles and obligations</li> <li>• Risk issues including types, control and mitigations</li> <li>• Impact of external factors including governing law and force majeure</li> </ul>	Single 3-hour exam split into two sections: <ul style="list-style-type: none"> <li>• Section A – 50 multiple-choice questions</li> <li>• Section B – 10 multiple-choice questions, 1 case study with 6 linked multiple-choice questions and 6 simulation exercises</li> </ul>

### After completing CSDG:

- You will be able to use the designation 'CSDG' after your name for three years and be included on the CSDG Registry.
- You can renew your designation after three years by committing to an ongoing programme of continuing professional development (CPD) for maintaining and enhancing your knowledge in International Trade.
- Alternatively, if you prefer, you can register to resit the exam at the end of the three year period.

## Certificate in Trade Finance Compliance (CTFC)

This qualification gives you the technical knowledge to succeed in trade finance compliance and the ability to apply expertise in a professional setting. It is a valuable benchmark for Trade Finance Operations Staff, Relationship Managers, Bank Audit and Compliance Staff, and Risk Managers.

### The wide-ranging scope of this international qualification includes:

- anti money-laundering
- countering terrorism financing
- sanctions and anti boycott provisions
- weapons of mass destruction
- bribery and corruption
- commercial fraud

The CTFC is a Level 4 qualification registered with Ofqual in the Regulated Qualifications Framework.

### Key facts

- Comprehensive study materials are provided online
- Registration is open all year round
- Multiple-choice exam assessment is available internationally
- On completion, you can use the CTFC designation after your name

Unit	Learning Outcomes	Assessment
CTFC consists of one unit. Trade Finance Compliance	<p>The core text for the qualification is the excellent new publication Trade Based Financial Crime Compliance by Professor James Byrne of the Institute of International Law &amp; Banking Practice (IIBLP). It has been written specifically to complement CTFC and is supported by an interactive module delivered by Coastline Solutions.</p> <p>The study materials will:</p> <ul style="list-style-type: none"> <li>• Offer a detailed introduction to trade and trade products for professionals unfamiliar with its structure.</li> <li>• Identify the best practices for exercising due diligence in trade transactions.</li> <li>• Provide comprehensive steps in overcoming the common types of financial crimes that are facing financial institutions today.</li> <li>• Explain the indicators bankers need to be aware of in order to take proactive steps in preventing their financial institution from becoming a victim of financial crime or incurring a regulatory fine.</li> <li>• Discuss how financial institutions can identify and prevent the occurrence of money laundering, terrorism financing, bribery, commercial fraud and the proliferation of weapons of mass destruction.</li> </ul>	<p>CTFC is assessed through a single 2 hour 30-minute objective exam, split into two sections.</p> <p>Section A</p> <p>60 multiple choice questions (a total of 60 marks available for section A).</p> <p>Section B</p> <ul style="list-style-type: none"> <li>• 5 multiple choice questions (1 mark each)</li> <li>• 5 multiple response questions (1 mark each)</li> <li>• 3 case studies comprising of a combination of questions, including questions requiring you to pair/match statements to a set of response. (10 marks per case study)</li> <li>• A total of 40 marks available for Section B</li> </ul> <p>You can choose when to take your CTFC exam and pick from test centres nationwide or through remote invigilation.</p>

## Certificate in Supply Chain Finance (CSCF)

CSCF is the industry certification designed for finance professionals who want to build their knowledge and understanding of the techniques for financing international supply chains.

The Certificate in Supply Chain Finance is relevant if you work or are aspiring to work within an area dealing with Supply Chain Finance (SCF).

You will develop an understanding of the standard definitions for techniques of SCF, how to identify funding gaps as a result of trade cycle analysis, understand clients' needs and develop your skills in structuring and implementing SCF solutions.

The key characteristic of SCF is that the nature of the physical supply chain environment requires various techniques. In studying CSCF, you will develop a broad understanding of the finance options available to practitioners that are vital to success within this industry.

Analysis of the client's underlying trade cycle and the accurate identification and application of financing, risk mitigation (including foreign exchange management) and settlement are central to any approach in meeting clients' needs and expectations. Developing a broad understanding of the available finance options is central to success within this industry.

### Key facts

- Comprehensive study materials are provided online
- Registration is open all year round
- Multiple-choice exam assessment available internationally
- Upon completion, you are able to use the CSCF designation after your name

### Units

CSCF consists of one unit. The unit introduces the importance of supply chain finance by focusing on the needs it fulfils and the variety of financing techniques that are available. It also discusses the importance of analyzing trade cycles and structuring appropriate and innovative supply chain finance solutions.

### Studying

The core text for CSCF has been prepared by John Bugeja and Lionel Taylor of Trade Advisory Network; renowned specialists in the field of supply chain finance. In addition candidates will have access to the ICC Academy Advanced Supply Chain Finance online module at no extra cost.

The wide-ranging scope of this international qualification includes:

- the supply chain finance environment;
- the role of traditional trade finance products;
- the key components of trade cycle analysis;
- the application and implementation of standard definitions for techniques of supply chain finance and associated legal, technological, cost and risk implications;
- the importance of innovation and strategy and;
- the management of foreign exchange exposures.

### Assessment

CSCF is assessed through a single 2 hour 30-minute objective exam, split into two sections.

- 60 multiple choice questions (a total of 60 marks available for section A)
- 5 multiple choice questions and 5 multi-response questions (worth 1 mark each); followed by 3 case studies comprising a combination of questions requiring you to evaluate a scenario, including questions requiring you to pair statements from a selection of options, 10 marks will be available for each case study (a total of 40 marks available for section B).

You can choose which date to sit your exam at selected centres worldwide, with the result provided on the day.

## Certificate in Principles of Payments (CertPAY)

CertPAY enables professionals working in the global payments industry to attain an internationally recognised qualification. It will provide you with a comprehensive understanding of payments, from terminology to the mechanics of moving money across the globe, as well as compliance, risk, regulation, and strategy.

This industry-focused qualification enables you to develop specialist knowledge and skills relating to products, purpose, structure and inherent risks associated with payments. Available to study worldwide, CertPAY is suitable for anyone working in the sector including payments specialists, managers, and operational, compliance and risk team members. If you work in, or aspire to work in, the payments industry, completing CertPAY will demonstrate your knowledge and understanding of the sector, and provide a formal recognition of your professionalism.

### Key facts

- Registration is open year-round
- Comprehensive study materials are provided
- Multiple-choice exam
- On-demand exams are available internationally with same-day results
- On completion, you can use the 'CertPAY' designation after your name
- Earn CPD learning hours/Personal Development Units (PDUs) towards CDCS® and CSDG® Recertification

### Units: CertPAY consists of two units.

#### Unit 1- principles of the payments industry (PPA)

- The structure of the industry and the component parts of payments
- The economic value and systemic importance of payments.
- The infrastructure of payments.

#### Unit 2- Payment Regulation, Risk and Compliance (PRC)

- Payment regulation and compliance
- The risks, data protection and system security associated within the payments industry

### Assessment:

CertPAY is assessed through a single 85-minute objective exam, split into two units.

- Unit 1 - PPA  
35 multiple-choice questions  
(40 mins)
- Unit 2 - PRC  
25 multiple-choice questions and two case studies each with 5 linked questions  
(45 mins)

You can choose which date to sit your exam at selected centres worldwide, with the result provided on the day.